



Anwarul Uloom College (Autonomous)
(Affiliated to Osmania University)
Accredited with 'A+' Grade by NAAC
New Mallepally, Hyderabad– 500001, T.S., India.



Date: October 30, 2024

NOTICE

All the IQAC Members are requested to attend a meeting to be held on **November 04, 2024** at **12:00 noon** at **IQAC (Board Room)** of the college.

Agenda of the meeting is as follows:

1. Enrolment of students and teachers in SWAYAM – MOOCs, e-Patashala, NPTEL, etc.
2. Review of syllabus completion.
3. Conduct of Pre-examination committee meeting.
4. Conduct of Seminar/Webinar, Workshops & FDPs.
5. Any other matter with the permission of the chair.


PRINCIPAL



Anwarul Uloom College (Autonomous)

(Affiliated to Osmania University)

Accredited with 'A+' Grade by NAAC

New Mallepally, Hyderabad- 500001, T.S., India.



Minutes of Third IQAC Meeting for the academic year 2024-25, held on November 04, 2024

DATE: NOVEMBER 04, 2024

VENUE: BOARD ROOM

TIME: 12:00

Agenda

1. Confirmation of minutes and action taken report on IQAC meeting held on August 22, 2024.
2. Enrolment of students and teachers in SWAYAM – MOOCs, e Patashala, NPTEL, etc.
3. Review of syllabus completion.
4. Conduct of Pre examination committee meeting.
5. Conduct of seminar/webinar, workshops & FDPs.
6. Any other matter with the permission of the chair.

Members Present

1. Prof. Mohammed Abdul Razzak, Principal, AUC
2. Dr. Mehdi Bano, Coordinator-IQAC
3. Dr. Shaik Shafeequr Rahman, Controller of Examinations, AUC
4. Dr. Siraj Basha, HOD, Business Administration
5. Dr. Abdul Saleem, HOD, English
6. Dr. Bibi Hafsa Azra, HOD, Botany
7. Mrs. Nasreen Sultana, HOD, Commerce
8. Mrs. Viqarunnisa, HOD, Pub. Adm.
9. Mr. Israr Ahmed, HOD, CSE
10. Mr. Syed Suleman, Manager
11. Mr. Abdul Rahman, Superintendent
12. Dr. Syed Safiullah Ghouri
13. Ms. Maryam Mujeeb, M. Sc. Biotechnology (Student)
14. Mr. Rahman Sharief, Alumni
15. Dr. Sanauallah Qaseem, CEO, Mashq Integrated Solutions

16. Prof. Ahmed Baig, Director, Anwarul Uloom Group of Institutions.

Minutes of the Meeting

The meeting commenced at 12:00 noon with a welcome address by the Director of the college. Further, he took up the agenda items for discussion. Accordingly, the agenda items were discussed as follows:

Agenda Item - 1: Confirmation of minutes and action taken on IQAC meeting held on August 22, 2024: The Coordinator IQAC presented the IQAC Minutes and Action Taken Report thereon and all the members unanimously confirmed the minutes and action taken report on IQAC meeting held on August 22, 2024.

Agenda Item - 2: Enrolment of students and teachers in SWAYAM – MOOCs, e Patashala, NPTEL, etc.

The director of the college, requested coordinator IQAC, to instruct all the heads of the departments to motivate all the faculty members and students of their respective departments to complete at least one online course (one teacher one course) in an academic year. Similarly, students shall be motivated & inspired to enroll for these courses.

Agenda Item - 3: Review of syllabus completion:

In this regard, to conduct semester examinations, it is advised by the director to coordinator IQAC to call a head of the departments meeting to know the status of syllabus completion.

Agenda item – 4: Conduct of Pre -examination committee meeting:

In this connection to conduct odd semester examinations, it is advised by the director to coordinator IQAC to schedule an examination committee meeting for smooth conduct of examinations.

Agenda item -5: Conduct of seminar/webinar, workshops & FDPs:

The principal of the college inquired about the conduct of seminars, webinars, workshops, and FDPs. In this regard, coordinator IQAC presented the report. Afterwards, it is advised to conduct at least one seminar, workshop, and FDPs.

Resolutions: After detailed deliberation, it was resolved to approve the following:

1. The minutes and action taken report on IQAC Meeting held on August 22, 2024.
2. To issue a notice regarding enrolment of students and teachers in SWAYAM – MOOCs, e Patashala, NPTEL, etc.
3. To schedule a meeting of Heads of the Departments to discuss about the syllabus completion and conduct of seminars, workshops and FDPs in the departments.
4. To schedule a meeting of pre-examination committee for smooth conduct of examinations.

The meeting concluded with vote of thanks by Coordinator-IQAC



Coordinator IQAC

COORDINATOR

**Internal Quality Assurance Cell
Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad.**



Principal

PRINCIPAL

**Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad-01.**