



## Anwarul Uloom College (Autonomous)

(Affiliated to Osmania University)

Accredited with 'A+' Grade by NAAC

New Mallepally, Hyderabad- 500001, T.S., India.



### Minutes of Second IQAC Meeting for the academic year 2024-25, held on August 22, 2024

**DATE: AUGUST 22, 2024**

**VENUE: BOARD ROOM**

**TIME: 12:00 NOON**

#### Agenda

1. Confirmation of minutes and action taken report on IQAC meeting held on June 06, 2024.
2. Conduct of Induction Programme
3. Conduct of BOS Meeting and Academic Council Meeting for the academic year 2024-25
4. Review of AQAR work for 2023-24
5. Students Progression (Placement and Higher Studies)
6. Mentoring: Allotment of Mentees to Mentors
7. Any other matter with the permission of the chair.

#### Members Present

1. Prof. Mohammed Abdul Razzak, Principal, AUC
2. Dr. Mehdi Bano, Coordinator-IQAC
3. Dr. Shaik Shafeequr Rahman, Controller of Examinations, AUC
4. Dr. Siraj Basha, HOD, Business Administration
5. Dr. Abdul Saleem, HOD, English
6. Dr. Bibi Hafsa Azra, HOD, Botany
7. Mrs. Nasreen Sultana, HOD, Commerce
8. Mrs. Viquarunnisa, HOD, Pub. Adm.
9. Mr. Israr Ahmed, HOD, CSE
10. Mr. Syed Suleman, Manager
11. Mr. Abdul Rahman, Superintendent
12. Dr. Syed Safiullah Ghouri
13. Ms. Maryam Mujeeb, M. Sc. Biotechnology (Student)

14. Mr. Rahman Sharief, Alumni
15. Dr. Sanaullah Qaseem, CEO, Mashq Integrated Solutions
16. Prof. Ahmed Baig, Director, Anwarul Uloom Group of Institutions.

## Minutes of the Meeting

The meeting commenced at 12:00 noon with a welcome address by the Director of the college. Further, he took up the agenda items for discussion. Accordingly, the agenda items were discussed as follows:

**Agenda Item - 1: Confirmation of minutes and action taken on IQAC meeting held on June 06, 2024:** The Coordinator IQAC presented the IQAC Minutes and Action Taken Report thereon and all the members unanimously confirmed the minutes and action taken report on IQAC meeting held on June 06, 2024.

**Agenda Item - 2: Conduct of Induction Programme:** The Director of the college requested the Coordinator IQAC to prepare schedule and make arrangements for conducting Induction Program at the earliest. He also requested to communicate the same to all Heads of the Departments after the approval of the schedule.

**Agenda Item - 3: Conduct of BOS Meeting and Academic Council Meeting for the academic year 2024-25:**

The director of the college enquired about the status of BOS approval. Also, discussed about the existing programs offered by the college and identified the non-viable programs. After deliberations, following decisions are taken.

1. Introduce new employable programs in the college.
2. Conversion of Existing non-viable programs with new employable programs in the upcoming Academic Council Meeting.

Further, he requested Coordinator-IQAC to communicate the examination branch to make brief report of result analysis for upcoming Academic Council Meeting.

**Agenda Item - 5:** Review of AQAR work for 2023-24: The Director of the college enquired about the progress work of AQAR 2023-2024. In this connection the coordinator-IQAC presented the report and found satisfactory.

**Agenda Item -6: Students Progression (Placement and Higher Studies):** The Principal of the college identified the importance of placement and student's progression. He enquired about the data related to placement and student's progression to higher education. In this connection, he requested coordinator IQAC to communicate the Placement Officer to collect data in a prescribed format and submit the same to IQAC.

**Agenda Item - 7: Mentoring: Allotment of Mentees to Mentors:** The Director of the college enquired about the allotment work of mentees to mentors and requested Coordinator-IQAC, to communicate the list of allotment of mentees to mentors to all the HODs for the first-year students.

**Resolutions:** After detailed deliberation, it was resolved to approve the following:

1. The minutes and action taken report on IQAC Meeting held on June 06, 2024.
2. To prepare schedule and make arrangements for conducting Induction Program at the earliest and to communicate the same to all Heads of the Departments after the approval of the schedule.
3. To Introduce new employable programs in the college and conversion of Existing non-viable programs with new employable programs.in the upcoming Academic Council Meeting.
4. To communicate the Placement Officer to collect data in a prescribed format and submit the same to IQAC.
5. To communicate the list of allotment of mentees to mentors to all the HODs for the first-year students.

The meeting concluded with vote of thanks by Coordinator-IQAC.



**Coordinator IQAC**  
Internal Quality Assurance Cell  
Anwarul Uloom College (Autonomous)  
New Mallepally, Hyderabad.



**Principal**  
**PRINCIPAL**  
Anwarul Uloom College (Autonomous)  
New Mallepally, Hyderabad-501.