



Anwarul Uloom College (Autonomous)

(Affiliated to Osmania University)

Accredited with 'A+' Grade by NAAC

New Mallepally, Hyderabad- 500001, T.S., India.



Date: July 10, 2023

OFFICE ORDER

The Code of Conduct Committee (Students, Teachers, Administrators and other Staff) of Anwarul Uloom College (Autonomous) is constituted is as follows:

S. No.	Name of the Faculty	Designation	Department	Position
1	Mr. Mohammed Abdul Razzak	Principal	Academics	Chairman
2	Mr. Abdul Rahman	Superintendent	Administration	Member
4	Dr. Syeda Sameena Aziz	Head Department	Chemistry	Member
5	Mr. Israr Ahmed	Head Department	CSE	Member
3	Mrs. Asra Shireen	Sr. Faculty	Commerce	Member
6	Cap. Syed Siddiq Hasan	Captain	NCC	Member

❖ The term of the members shall be for **two years**

Roles and Responsibility of Code of Conduct Committee:

➤ Identifying the Code of Conduct for the following stakeholders

- ❖ Students
- ❖ Teachers
- ❖ Administrators
- ❖ Other staff

1. Preparing, reviewing and incorporating the code of Conduct for the various stakeholders in hand books annually.
2. Monitor adherence to the Code of Conduct by periodic announcements to the stakeholders in the form of notices, circulars etc.
3. Assist the Disciplinary Committee in undertaking appropriate disciplinary actions in instances of violations of the specified code of Conduct.
4. Plan and organize professional ethics programs and annual awareness programs of code of conduct for students, teachers, administrators and other staff in coordination with the IQAC.
5. Conduct meetings twice in the year or in exigencies emergency meeting can also be called.
6. Any other allied matters


Principal

Copy to:
All concerned.





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Date: 01.08.2023

NOTICE

All the members of Code of Conduct Committee are requested to attend the meeting on August 02, 2023 at 12.00 noon in Principal's Chamber. Agenda of the meeting as follows:

Agenda of the meeting:

1. Implementation of Code of Conduct in the campus.
2. Organizing professional ethics programs for students, teachers, administrators and other staff.
3. Any other matter with the permission of the Chair

Principal

PRINCIPAL
Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad-01.



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Date: 04.08.2023

Minutes of the Code of Conduct meeting held on August 02, 2023

Members present

1. Mr. Mohammed Abdul Razzak, Principal, Chairman
2. Mr. Abdul Rahman, Superintendent, Administration, Member
3. Dr. Syeda Sameena Aziz, HOD Chemistry, Member
4. Mr. Israr Ahmed, HOD, CSE, Member
5. Mrs. Asra Shireen, Sr. Faculty, Commerce, Member
6. Cap. Syed Siddiq Hasan, Captain, NCC, Member

The meeting commenced with Principal wishing all the committee members a warm welcome. He highlighted the purpose of calling the meeting and the importance of observing discipline and Code of Conduct in the campus. The main agenda of the meeting was taken up by the committee members and detail deliberation has taken place and the following decisions were taken.

1. Students should report to class in time. Students should not be allowed inside after the start of the class.
2. All the students must wear ID card compulsory.
3. The use of mobile phones is strictly prohibited in the college campus.
4. Students should maintain honesty, integrity, fairness in all activities.
5. Plan and organize professional ethics programs and annual awareness programs of Code of Conduct for students, teachers, administrators and other staff in coordination with the IQAC.

COORDINATOR
Internal Quality Assurance Cell
Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad.

Principal

PRINCIPAL
Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad-01.