



## Anwarul Uloom College (Autonomous)

(Affiliated to Osmania University)

Accredited with 'A+' Grade by NAAC

New Mallepally, Hyderabad- 500001, T.S., India.



### Minutes of IQAC Meeting held on October 10, 2023

**Date: October 10, 2023**

**Venue: Board Room**

**Time: 12:00 Noon**

#### Agenda

1. Confirmation of minutes and action taken report on IQAC meeting held on August 12, 2023.
2. Placement and Students Progression
3. Review the Progress on Students' Clubs.
4. Conduct of Capacity Development Programs.
5. Feedback from Stakeholders
6. Conduct of BoS Meetings.
7. Evaluation Reforms and Implementation of New Marks Scheme for UG & PG Courses.
8. Any other matter with the permission of the chair.

#### Members Present

1. Prof. Mohammed Abdul Razzak, Principal, AUC
2. Dr. Mehdi Bano, Coordinator-IQAC
3. Dr. Md. Aijaz Khan, Controller of Examinations
4. Dr. Yasmeen Banu, HOD, Business Administration
5. Dr. Abdul Saleem, HOD, English
6. Dr. Bibi Hafsa Azra, HOD, Botany
7. Dr. Syeda Asma Kauser, HOD, Mathematics
8. Mrs. Nadeem Fatima, HOD, Biotechnology
9. Mrs. Nasreen Sultana, HOD, Commerce
10. Mr. K. Felix, Sr. Faculty, History
11. Mr. Israr Ahmed, HOD, CSE
12. Mr. Habeeb Uddin Ahmed, Director Administration
13. Mr. Abdul Rahman, Superintendent
14. Dr. Syed Safiullah Ghouri

15. Ms. Simra Shahraz, M. Sc. Biotechnology (Student)
16. Prof. Haji Sajjad, Alumni
17. Dr. Sanaullah Qaseem, CEO, Mashq Integrated Solutions
18. Prof. Ahmed Baig, Director, Anwarul Uloom Group of Institutions.

## Minutes of the Meeting

The meeting commenced at noon with a welcome address by the Director of the college. Further, took up the following agenda items:

**Agenda Item - 1: Confirmation of minutes and action taken on IQAC meeting held on August 12, 2023:** The Coordinator IQAC presented the minutes and Action taken report. The members of IQAC unanimously confirmed the minutes and action taken report on IQAC meeting held on August 12, 2023.

**Agenda Item - 2: Placement and Students' Progression:** The Principal of the college identified the importance of placement and students' progression. He enquired about the data related to placement and students' progression to higher education. In this regard, he also requested Coordinator IQAC to communicate the Placement Officer and HODs to collect data in the prescribed format and submit the same to the IQAC.

**Agenda Item - 3: Review of Progress on Students' Clubs:** The Director of the college reviewed the progress work of students' clubs. After due deliberation he requested, the Coordinator IQAC to re-activate and rejuvenate the inactive students' clubs. He also advised to collect progress report on activities conducted by the Conveners of all the students' clubs.

**Agenda Item - 4: Conduct of Capacity Development Programs:** In this regard, the Director of the college requested the Coordinator IQAC to communicate the HOD, English to conduct Capacity Development Programs in the college on a regular basis.

**Agenda Item - 5: Feedback from Stakeholders:** The Coordinator IQAC presented the brief report on Feedback from various Stakeholders for the academic year 2023-24.

**Agenda Item – 6: Conduct of BoS Meetings:** The Director of the college requested the Coordinator IQAC to communicate with all Head of the Departments to conduct the BoS Meeting as per schedule.

**Agenda Item – 7: Evaluation Reforms & Implementation of New Marks Scheme in UG and PG Courses:** UGC and State Government Policy on Evaluation Reforms such as Marks Scheme, Continuous and Comprehensive Evaluation System were discussed at length. Further, the Director of the college advised the Coordinator IQAC to constitute a committee for evaluation reforms.

**Resolutions:** After due deliberations, it was resolved to approve the following.

1. Confirmed and approved the minutes and action taken report on IQAC meeting held on August 12, 2023.
2. To communicate with all heads of the departments and placement officer to obtain information on students' progression in the prescribed format.
3. Reconstitution of inactive student's clubs by appointing new conveners.
4. To communicate HOD English to conduct Capacity Development Programme on regular basis.
5. To communicate all the HODs to conduct BOS meetings as per schedule.
6. To constitute the Evaluation Reforms Committee and communicate the same to the members of the committee.

The meeting concluded with a vote of thanks.

**Coordinator IQAC**  
**COORDINATOR**  
Internal Quality Assurance Cell  
Anwarul Uloom College (Autonomous)  
New Mallepally, Hyderabad.

**Principal**  
**PRINCIPAL**  
Anwarul Uloom College (Autonomous)  
New Mallepally, Hyderabad-01.