

EXTERNAL ADMINISTRATIVE AND ACADEMIC AUDIT REPORT OF ANWARUL  
ULOOM COLLEGE (AUTONOMOUS) FOR THE YEAR 2017-18

SECTION - I

INSTITUTIONAL PROFILE

- Name and Address of the college: Anwarul Uloom College (Autonomous),  
# 11-3-918, New Mallepally, Hyderabad -01.,  
Telanagana
1. Telephone No.: 040-23340134
  2. Email Address & website: [audegreecollege@mail.com](mailto:audegreecollege@mail.com) <https://anwarululoom.in/>
  3. Year of establishment : 1953
  4. Status of the college: Un-aided
  5. Name of the Principal: Mohd. Mazheruddin
  6. Location of the college: Urban
  7. Its own campus: 3 Acres
  8. Type of college: Co-education
  9. Affiliation of the College: Osmania University Hyderabad
  10. Whether 2(f), 12 (B) status: Yes
  11. Status: Minority
  12. Departments: 22
  13. Accreditation: NAAC "A" Grade
  14. Name of the Management; Anwarul Uloom Educational Association



*Mohd. Mazheruddin*

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## SECTION - II

A request was made by the management of the Anwarul Uloom College (Autonomous) New Mallepally Hyderabad that we, the undersigned, conduct an external audit of the institute for the academic year 2017-18 and accordingly on September 03 & 04, 2018, the external audit of the college for the academic year 2017-18 was carried out by us. On the bases of physical verification of the academic and administrative records and physical verification of the infrastructure and others, the academic audit report is finalized as follows:

Anwarul Uloom College (Autonomous) Mallepally was established in the year 1953, The College was conferred autonomy in the year 1988-89. The NAAC has conferred A grade to the college in the year 2017-18. The vision and mission is to empower the marginalized sections of the society and to improve their human development index. The college is offering 14 UG, 9 PG programs, 5 Diploma and 5 Certificate Courses. An Internal Quality Assurance Cell has been established as per UGC norms to ensure internal quality and to promote quality culture.

- I. **Academic Activities:-** As desired by the University Grants Commission, choice based credit system has been adopted by the institution. The curriculum is regularly revised on the bases of feedback as per the needs of job market. (10) Refreshers Courses, (9) UGC Faculty Improvement Programs, (9) HRD Programs, (21) Orientation programs, (7) Faculty Exchange Programs and staff training are conducted/attended by the faculty members of the college during the year under review. The college faculty published 2 books published and edited 35 chapters. (3) International seminars and (7) national seminars organized by the college. The College has (16) MOUs and collaborations and received (7) research awards at national level and 15 at state level. College has conducted 20 NSS programs and (2) awards won by the college NCC during the year under review. During the year college has conducted (17) extension activities. There are about 15 faculty member holding doctorates. Teaching plans and teaching dairies are maintained as per university norms. The academic calendar is being followed scrupulously. Teaching plans and teaching dairies are monitored by HOD's and the Principal on regular basis and syllabus completion reports are obtained from faculty members. Departmental staff meetings are conducted and necessary documentation of the same is maintained. The college has designed courses based on market demand. Owing to adoption of the



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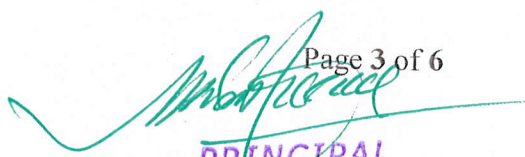


continuous assessment system students' academic progress is closely monitored and students get an opportunity of interacting with the teachers whenever they have doubts, thereby improving the quality of graduates produced by the college. Program outcomes, course outcomes are defined in clear terms in the syllabus and students are being monitored and evaluated on the bases of knowledge, skills, attitudes, attributes acquired during the period of program. The college has devised a regular feedback mechanism to obtain the feedback from the various stake holders in offline and online mode and the same is utilized to take remedial action for quality enhancement and rectification of weaknesses.

Another feature of the college is the effective implementation of the mentoring system the mentor and mentee ratio is kept in the ration of 1:30. Slow learners and advanced learners are identified on this basis and proper remedial actions are planned and executed accordingly. Administration is decentralized and has been made participative with providing representation o the students, faculty members and experts from industry and academia.

- II. **Evaluation Process:-** The evaluation system is hybrid of continuous internal evaluation and end semester exams. Further, research projects and internships are also part of the evaluation mechanism. The evaluation process is transparent and regular reforms are carried out based on the feedback. Examination department is headed by a controller of examination and assisted by Deputy Controller, Asst. controllers and clerical staff. The issues relating to examinations are decided by examination committee. Grievances of students relating to examination are resolved by the Grievances Redressal Committee. The average pass percentages of students in all the programs are in above 90%. Students' satisfaction survey is an important tool to obtain unbiased feedback and feasible suggestions from the feedback are implemented by the college.
- III. **Facilities in the College:-** The college owns three acres of land in the heart of city of Hyderabad with built up area of above 10000 square meters. The college has more than 80 class rooms, and 6 seminar halls. 40% classes are ICT enabled. All the class rooms are spacious and conducive to comfortable learning with good lighting, ventilation and fans. Labs are regularly updated with new age equipment in accordance with requirements of



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curriculum. Common rooms, rest rooms and Gym etc. are available in the college. Physically challenged students are provided with facilities of ramps, scribes, separate washrooms and wheel chairs. Alternative sources of energy such as the solar energy is tapped and energy conservation methods are adopted to save the electricity usage. There is a generator for power back up. CCTV Cameras are installed for security, Media centre, Day care, Canteen, parking facilities, First Aid facility, Health Cell etc. is also available. The college has an auditorium, open air theatre for conducting cultural events and college functions. The college required caretaking and maintenance staff.

**IV. Sports and Cultural Activities:-** The college has sports and games department which conducts and supervises sports and games activities. The college conducts both indoor and outdoor games. The table tennis, badminton, chess, carom board, wrestling, judo, karate, taekwondo, foot ball, basket ball, cricket, etc. are popular among the college students. The college has separate area for outdoor and indoor games. A qualified physical director looks after all the games and sports activities of the college. The college has participated in inter university, national and international games and has won (29) awards and participation certificates. The college has adequate number of games and sports equipment which is strengthened regularly. Separate cultural committees and students clubs organize and assist in the conduct of the cultural and sports activities. The institution organizes all India poets meet and several cultural activities were conducted.

**V. Students support and progression:-** The college management is considerate and sympathetic in supporting the economically weak, meritorious students and promotes the education of girl students through incentives of concession in fee. This year total (385) number of students got government scholarship, (56) to number of students were awarded scholarship from NGO's and management has provided fee concession /scholarship to (66) number of students. To promote education among the girls management has provided fee concession / scholarship to the all girl student in the college numbering (265). The annual results of the college are above 90%.. About (158) students who graduated from this college have got admission into post graduate educate courses. Career guidance and career counseling is provided to the students by the college



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committee. With the efforts taken by the committee many students are able to get admission in other countries as well as in India. The college has a registered Alumni association and said association organizes various social and cultural activities and has also contributed substantial amount for the welfare of the students and college development.

VI. **Placement and Training:-** There is an active placement cell that guides, provides skill training and coordinates with job providers and ensures maximum assistance to college students. The placement cell has organized various seminars and sessions and training to acquire job skills such as resume writing, interview skills, group discussion, stress handling and confidence building among others. The Placement and industry academia cooperation cells and entrepreneurship development cell have entered into MOU's with many organizations for training of the students and to strengthen the placement. College has also registered with Telangana Academy of skill and knowledge (TASK) of government of Telangana. This year (516) of college students succeeded in getting jobs in different organizations.

VII. **Administrative and Financial activities:-** The College offers programs and courses on self financed basis.. The Finance Committee of the institute decides the fee structure taking into account various requirements of the institute and then it is referred to the governing body of the college for approval. Admission process is based on transparency and selection is purely on merit basis. There is good number of foreign students particularly from the Gulf and African regions. There is a foreign students committee to provide guidance and support to these students and helps them in learning English language and to acquaint them about the local rules and regulations, customs and culture. The sources of income for the college comprise of the tuition fees, other contributions and the interest accrued from the corpus fund. Annual budget is prepared based on the needs requirements of the college. Finances are planned, regulated and monitored by the finance committee and the governing body of the college. Every year external audit of accounts is conducted by chartered accountants. The college is having both statutory and non statutory committees. The compositions of the said committees are in accordance with the UGC norms. The meetings of statutory non statutory committees are conducted as required and the resolutions adopted in the meetings are implemented. The



administrative and financial activities are carried online and computerized involving the Tally, PMFS, E-Soft, Harsha Software, Amtech Solution and ILMS for online transactions. The staff is being assessed by the authorities through performance appraisal system. Regular free health check up of the staff members is arranged by the management.

- VIII. Library is fully computerized with KOHA and other library software and the library has subscription of Delnet. The college library has more than 70000 text books approximately and subscribes to 32 national and international journals. Adequate number of non teaching administrative staff is available in the college. There are separate NCC units of boys and girls. The NCC unit is very active and contributed to the promotion of leadership and nationalist goals and ideals. The college also offers large numbers of interdisciplinary elective courses thereby providing wide choice to the students for acquiring multiple skills. Welfare steps to the teaching and non teaching staff members such as fee concession to the children of the staff members, maternity leave, financial assistance to the deserving and needy staff members, sports and games cultural activities training and development programs for teaching and non teaching staff are taken by the management.

**Observation and Recommendations:** The College is required to strengthen the Academia Industry coordination for upgrading and revising syllabi of the courses so that students on completion of the course could easily seek jobs in and around the city of Hyderabad by providing skills, internship and placements to its students. The College should introduce the research even at undergraduate and post graduate levels so that the students are exposed to the research methodology and the need for innovation. The management should provide seed money to its staff members to carry on research projects in their respective departments.



Mr. Najeeb Uddin  
Principal, Limra Degree College  
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Hyderabad.

*Principal*

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**HEAD**

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