


EXTERNAL ADMINISTRATIVE AND ACADEMIC AUDIT REPORT OF ANWARUL
ULOOM COLLEGE (AUTONOMOUS) FOR THE YEAR 2020-21

SECTION - I

INSTITUTIONAL PROFILE

1. Name and Address of the College: Anwarul Uloom College (Autonomous),
11-3-918, New Mallepally, Hyderabad -01
Telanagana
2. Telephone No.: 040-23340134
3. Email Address & website: audegreecollege@mail.com <https://anwarululoom.in/>
4. Year of establishment : 1953
5. Status of the college: Un-aided
6. Name of the Principal: Mohammed Abdul Razzak
7. Location of the college: Urban
8. Its own campus: 3 Acres
9. Type of college: Co-education
10. Affiliation of the College: Osmania University Hyderabad
11. Whether 2(f), 12 (B) status: Yes
12. Status: Minority
13. Accreditation: NAAC "A" Grade
14. Certified: ISO 9001-2015
15. Name of the Management; Anwarul Uloom Educational Association




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SECTION - II

We, the undersigned, were requested by the management of the Anwarul Uloom College (Autonomous) New Mallepally Hyderabad to conduct the external audit of the college for the academic year 2020-21. We visited the college on September 21 & 22, 2021. Against the backdrop of prevalent pandemic Covid-19 during the year 2020-21. Higher education sector has transitioned from offline teaching to blended mode of teaching and learning. On the basis of physical verification of academic and administrative record and enquiries with the concerned persons, we have finalized our report as follows:

Anwarul Uloom College (Autonomous) Mallepally was established in the year 1953, The College was granted autonomy in the year 1988-89 and enjoying the autonomous status for the past three decades. Further the college was accredited with "A" grade by NAAC for the second cycle in the year 2017-18. Anwarul Uloom College Autonomous has introduced CBCS system in the year 2015-16. The college was established for empowerment of marginalized sections of society to bring them on par with main stream. The mission of the college is to impart skill based quality education for holistic development of students in general and the minority students in particular. The college is offering (33) programs at UG and PG level and it has constituted IQAC cell as per UGC norms to ensure internal quality and to promote quality culture in the institution.

Facilities in the college:- The college owns three acres of land in the heart of city with built up area of 11,550 square meter. The college has more than (86) class rooms, and (6) seminar halls. More than 50% of the class rooms are ICT enabled, spacious and conducive to comfortable learning with good lighting, ventilation and fans. Labs are equipped with new age equipment in accordance with requirements of curriculum. The departments are equipped with departmental libraries. Common rooms, rest rooms are available separately for girl students and faculty. Physically challenged students are provided with facilities of ramps, scribes for exams, separate washrooms, wheel chairs etc and dedicated member of faculty for handling their grievances. The college has big assembly hall, open air theatre for conducting cultural events and college functions. The college is having separate caretaker, civil engineer and separate infrastructure committee to look after the infrastructure.




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Academic Activities:- All the programs in the college are based on choice based credit system. The curriculum is revised on the bases of feedback of the stake holders as well as the needs of job market and employability. During the year under review, (3) new programs are introduced. Conventional teaching method with ICT based teaching methods have been followed during pandemic. Faculty members adopted hybrid teaching to the students during the pandemic. The faculty members have also developed teaching material and uploaded on social media platforms. (43) online and offline FDP programs, seminars, workshops, webinars are organized by the faculty members. There are about (22) doctorates in the college and (5) faculty members have enrolled for doctorate programs. Teaching plans and teaching dairies are maintained by the faculty. Academic calendar is being followed scrupulously. Teaching plans and teaching dairies are monitored by HOD's and the Principal on regular basis and syllabus completion reports are obtained from faculty members. Regular monthly meetings are conducted by the HOD's and documentations are maintained. College designed its own courses based on market demand. Due to continuous assessment system students are closely interacting with teachers whenever they have doubts thereby improving the quality of graduates produced by the college. Program outcomes, course outcomes are defined in clear terms in the syllabus and students are being monitored and evaluated on the bases of skills, attitudes, attributes acquired during the term of program. The college has devised regular feedback mechanism for the various stake holders in offline and online mode and the same is utilized to take remedial action for quality enhancement and rectification of weaknesses.

Mentoring system is followed in all the programs and mentor and mentee ratio is kept in the ration of 1:30. Slow learners and advanced learners are identified on this basis and proper remedial actions are planned accordingly by the departments. Administration is decentralized and participative all the committees representations are given to the students and also the faculty members.

Evaluation Process:- The college follows continuous assessment method which comprises of internal assessment and external assessment followed by field visit, project, internship etc. The evaluation process is transparent with scope for improvement on the basis of feedback. The evaluation system is wholly digitalized. Examination wing is headed by controller of examinations and assisted by staff members. The issues relating to examinations are decided by



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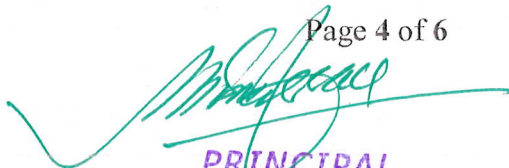
examination committee and grievances of students relating to examination are resolved by the Grievances Redressal committee. The average pass percentages of students in all the programs are above 90%. Students satisfaction survey is conducted after completion of programs and feasible suggestion are implemented by the college.

Sports and Cultural Activities:- one of the distinct feature of the college is sports and cultural activities. The college conducts both indoor and outdoor games. Prominent games are table tennis, badminton, chess, carom board, wrestling, judo, karate, taekwondo, foot ball, basket ball, cricket, etc. The college has separate area for outdoor and indoor games. A qualified physical director looks after all the games and sports activities of the college. The college has participated in inter university, national and international games and has won (13) awards and participation certificates. The college has adequate number of games and sports equipment. Separate cultural committees and students clubs are constituted for the purpose of organizing and assisting the cultural and sports activities. The institution has organized all India Urdu Mushaira in the college premises and several other cultural activities in the form of dramas skits etc are being organized on prominent days of year.

Placement and Training:- The college has an active placement cell which aims to provide platform for job seekers and job providers. The placement cell has organized various seminars and sessions and training to acquire job skills such as resume writing, interview skills, group discussion, stress handling and confidence building among others. Placement, industry academia and entrepreneurship cell have signed MOU's with many organizations for training of the students and to strengthen the placement. College has also registered with Telangana academy of skill and knowledge (TASK) and digital employment exchange of Telangana (DEET), government bodies to improve the placement. Due to pandemic, many of the activities are conducted in hybrid mode total placement made by the college during this year (498)

Students support and progression:- The management is liberal in supporting the economical weak students, meritorious students and girl students. This year total (1765) number of students got government scholarship, (27) to number of students got scholarship from NGO's and management has provided fee concession /scholarship to (125) number of students. To promote education among the girls management has provided fee concession / scholarship to the girl student in the college numbering (250) the annual results of the college is 90% above. About




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(96) students who graduated from this college have progressed to higher education and taken admission in post graduation courses etc. Career guidance and career counseling is provided to the students. With the efforts taken by the committee many students are able to get admission in other countries as well in India. The college has a registered Alumni Association which has organized various social and cultural activities and has also contributed substantial amount for the welfare of the students.

Administrative and Financial activities:- The programs run in the college are self financed. The fees structure is decided by the governing body of the college on the recommendations of the Finance Committee. The fee has been kept consistently low to fulfill the needs of marginalized sections of the society. Admission process is transparent and is based on merit. The college is providing financial assistant to the poor students. The college is having substantial number of foreign students particularly from African and Middle East countries and to assist them separate committee is constituted which provides guidance and supports to them to overcome the barriers of language. The primary source of income for the college is the tuition fees, contribution from the philanthropist and management and interest accrued from the corpus fund. Annual budget is prepared based on the needs and requirements. Finances are monitored by finance committee and annual audit is conducted by chartered accountant. Omission and commission are addressed promptly college is having both statutory and non statutory committees. The composition of the said committees is as per UGC norms. The meetings of statutory non statutory committees are conducted periodically and the resolutions adopted in the meetings are implemented in a time bound manner. Entire administrative and financial activities are digitalized. Tally, PMFS, E-Soft, Harsha Software, Amtech Solution and ILMS are been used for online transactions. The staff is being assessed by the authorities through performance appraisal system. Health profiles of staff members are also documented

Library is fully computerized with KOHA software and subscription of Delnet, J-Gate, ILMS has been obtained. More than 80000 text books have been added. 32 journals are being subscribed. Adequate number of non teaching administrative staff is available in the college. NCC unit of boys and girls are very active and contributed in promoting leadership skill. NCC has been introduced as an elective course for the convenience of students. The college also offered large number of inter disciplinary elective courses there by providing wide choice to the




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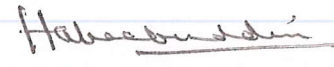
students. Teaching and non teaching staff members are provided with verity of welfare measure like fee concession to children of staff members, maternity leave with salary, loans and advances to the employees, sports and games cultural activities for employees, training and development programs for teaching and non teaching staff.

Observation and suggestions: Summarizing the above it is stated that in spite of prevailing pandemic, the college has progressed exponentially on many fronts and is committed to the vision and mission of the institution. The college however, is required to focus on research aspect and has to collaborate with more industries under industry academia coordination. College has lot of potentiality to introduce new employable courses and this should be explored.


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2. Mr. Habeeb Uddin Ahmed
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