


**EXTERNAL ADMINISTRATIVE AND ACADEMIC AUDIT REPORT OF ANWARUL
ULOOM COLLEGE (AUTONOMOUS) FOR THE YEAR 2021-22**

SECTION – I

INSTITUTIONAL PROFILE

Name and Address of the college:	Anwarul Uloom College (Autonomous), # 11-3-918, New Mallepally, Hyderabad -01., Telanagana
1. Telephone No.:	040-23340134
2. Email Address & website:	audegreecollege@mail.com https://anwarululoom.in/
3. Year of establishment :	1953
4. Status of the college:	Un-aided
5. Name of the Principal:	Mohammed Abdul Razzak
6. Location of the college:	Urban
7. Its own campus:	3 Acres
8. Type of college:	Co-education
9. Affiliation of the College:	Osmania University Hyderabad
10. Whether 2(f), 12 (B) status:	Yes
11. Status:	Minority
12. Departments:	22
13. Accreditation:	NAAC "A" Grade
14. Certification :	ISO 9001-2015
15. Name of the Management;	Anwarul Uloom Educational Association




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SECTION - II

The management of the Anwarul Uloom College (Autonomous) New Mallepally Hyderabad desired that we conduct an external audit of the institute for the academic year 2021-22 and accordingly on September 22, 2022, we conducted the external audit of the college for the academic year 2021-22. On the bases of physical verification of the academic and administrative records and enquiries with the concerned, the following report has been finalized:

Anwarul Uloom College (Autonomous) Mallepally was established in the year 1953, The College was granted autonomy in the year 1988-89 and NAAC has conferred A grade to the college in the year 2017-18 and it is certified by certifying agency with ISO 9001-2015 certification. The college was established for empowerment of marginalized sections of society to bring them on par with main stream. The college is offering (17) UG,(8) PG programs (2) PG Diploma, (9) Diploma and (19) Certificate Courses. It has constituted Internal Quality Assurance Cell as per UGC norms to ensure internal quality and to promote quality culture in the institution.

- I. **Academic Activities:-** All the programs in the college are based on choice based credit system. The curriculum is revised on the bases of feedback as per the needs of job market and employability. During the year under review M.Sc. Microbiology is introduced. The faculty members have also developed teaching material and uploaded on Youtube. More than (100) online and offline FDP programs, seminars, workshops, webinars are organized by the college during the year under review. There are about (29) doctorates in the college and (5) faculty members have enrolled for their doctorate programs. Teaching plans and teaching dairies are maintained as per university norms. The academic calendar is being followed scrupulously. Teaching plans and teaching dairies are monitored by HOD's and the Principal on regular bases and syllabus completion reports are obtained from faculty members. Regular monthly meetings are conducted by the HOD's and necessary documentation of the same is maintained. College designed it own courses based on market demand. Due to continuous assessment system students are closely interacting with teachers whenever they have doubts, thereby improving the quality of graduates produced by the college. Program outcomes, course outcomes are defined in clear terms in the syllabus and students are being monitored and evaluated on the bases of




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skills, attitudes, attributes acquired during the period of program. The college has devised regular feedback mechanism from various stake holders in offline and online mode and the same is utilized to take remedial action for quality enhancement and rectification of weaknesses.

All the departments of the college follow the mentoring system and mentor and mentee ratio is kept in the ration of 1:25. Slow learners and advanced learners are identified on this basis and proper remedial actions are planned accordingly. Administration is decentralized and participative as in all the committees representation is provided to the students and also to the faculty members.

II. **Evaluation Process:-** The college follows continuous assessment method which comprises of internal assessment and external assessment followed by field visit, project, internship etc. The evaluation process is transparent with scope for improvement on the basis of feedback. Examination wing is headed by a controller of examination and assisted by Deputy Controller, Asst. controllers and clerical staff. The issues relating to examinations are decided by examination committee. Grievances of students relating to examination are resolved by the Grievances Redressal committee. The average pass percentages of students in all the programs are in above 90%. Student's satisfaction survey is conducted after completion of programs and feasible suggestions are implemented by the college.

III. **Facilities in the College:-** The college owns three acres of land in the heart of city with built up area of 11,550 square meter. The college has more than (86) class rooms, and (6) seminar halls. More than 50% of the class rooms are ICT enabled. All the class rooms are spacious and conducive to comfortable learning with good lighting, ventilation and fans. Labs are regularly updated with new age equipment in accordance with requirements of curriculum. The P.G. departments provided with departmental library. Common rooms, rest rooms and Gym etc. are available in the college. Physically challenged students are provided with facilities of ramps, scribes, separate washrooms and wheel chairs. Solar energy is tapped and there is generator for power back up, CCTV Cameras are installed for security, Media centre, Day care, Canteen, separate car parking, Health Cell etc. is also available. The college has an auditorium, open air theatre for conducting cultural



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events and college functions. The college is having separate caretaker, civil engineer and separate infrastructure committee to look after the infrastructure needs and its maintenance.

IV. **Sports and Cultural Activities:-** one of the distinct feature of the college is sports and cultural activities. The college conducts both indoor and outdoor games. Prominent games are table tennis, badminton, chess, carom board, wrestling, judo, karate, taekwondo, foot ball, basket ball, cricket, etc. The college has separate area for outdoor and indoor games. A qualified physical director looks after all the games and sports activities of the college. The college has participated in inter university, national and international games and has won (15) awards and participation certificates. The college has adequate number of games and sports equipment which is strengthened regularly. Separate cultural committees and students clubs organize and assist in the conduct of the cultural and sports activities. The institution organizes all India Urdu Mushaira in the college premises and several other cultural activities in the form of dramas skits etc are also conducted.

V. **Students support and progression:-** The management is liberal in supporting the economically weak, meritorious and girl students. This year total (1033) number of students got government scholarship, (65) to number of students were awarded scholarship from NGO's and management has provided fee concession /scholarship to (126) number of students. To promote education among the girls management has provided fee concession / scholarship to the all girl student in the college numbering (265). The annual results of the college are above 90%.. About (158) students who graduated from this college have got admission into post graduate educate courses. Career guidance and career counseling is provided to the students by the college committee. With the efforts taken by the committee many students are able to get admission in other countries as well as in India. The college has a registered Alumni association and said association organizes various social and cultural activities and has also contributed substantial amount for the welfare of the students and college development.

VI. **Placement and Training:-** The college has active placement cell which aims to provide platform for job seekers and job providers. The placement cell has organized various



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seminars and sessions and training to acquire job skills such as resume writing, interview skills, group discussion, stress handling and confidence building among others. Placement, industry academia and entrepreneurship cell have signed MOU's with many organizations for training of the students to strengthened the placement. College has also registered with Telangana Academy of skill and knowledge (TASK) and digital employment exchange of Telangana (DEET) of government bodies to improve the placement. This year (516) of our students succeeded in getting jobs in reputed organizations.

- VII. **Administrative and Financial activities:-** The programs run in the college are self financed. The fee structure is decided by the Finance Committee and then it is referred to the governing body of the college for approval. Admission process is transparent is based purely on merit. The college is having substantial number of foreign students particularly from African and Gulf countries. The foreign students committee is constituted which provides guidance and supports them to overcome the barriers of language and to get required guidance. The sources of income for the college comprises of the tuition fees, contribution from the philanthropists, management and interest accrued from the corpus fund. Annual budget is prepared based on the needs requirements of the departments. Finances are monitored by finance committee and annual audit is conducted by chartered accounted. Omission and commission are addressed promptly college is having both statutory and non statutory committees. The compositions of the said committees are as per UGC norms. The meetings of statutory non statutory committees are conducted periodically and the resolutions adopted in the meetings are implemented. The administrative and financial activities are online and computerized involving the Tally, PMFS, E-Soft, Harsha Software, Amtech Solution and ILMS for online transactions. The staff is being assessed by the authorities through performance appraisal system. Regular free health check to the staff members is arranged by the management and the Health profiles of staff members are also documented
- VIII. Library is fully computerized with KOHA software and subscription of Delnet, J-Gate, ILMS has been obtained. College library has more than 90000 text books approximately. 32 national and international journals are subscribed. Adequate number of non teaching administrative staff is available in the college. NCC unit of boys and girls are very active





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and contributed in promoting leadership skill. NCC has been introduced as an elective course for the convenience of students. The college also offered large numbers of interdisciplinary elective courses thereby providing wide choice to the students. Teaching and non teaching staff members are provided with welfare measure like fee concession to children of staff members, maternity leave, loans and advances to the employees, sports and games cultural activities for employees, training and development programs for teaching and non teaching staff.

Observation and suggestions: The College is required to focus more on research and has to seek MOUs with the industries in and around the city of Hyderabad for providing skills, internship and placements to its students. The College should introduce more new age technology courses and constantly update and upgrade its syllabi to meet the current needs and requirements of the job market.


1. Dr. Abdul Sattar
Principal,
NSAKCET, Malakpet, Hyderabad.


PRINCIPAL
Nawab Shah Alam Khan
College of Engineering & Technology
New Malakpet, Hyderabad-500024.

2. Dr. Md. Manzoor Hussain
Associate Professor,
Govt. Degree College,
Golconda, Hyderabad.


Dr. Md. Manzoor Hussain
Associate Professor & Head
Department of Arabic
Govt. Degree College (W), Golconda, Hyd.




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