



Anwarul Uloom College (Autonomous)

(Affiliated to Osmania University)

Accredited with 'A' Grade by NAAC

New Mallepally, Hyderabad- 500001, T.S., India.



Minutes of IQAC Meeting held on February 19, 2022

Date: February 19, 2022

Venue: IQAC Office

Time: 12:00 Noon

Agenda

1. Review of NAAC preparation
2. Time table and Workload – Department wise
3. Student Progression (Placement & Higher Education)
4. Books and Journals
5. Review of progress of Minor Research Projects in the Departments.
6. Purchase of New Age equipment.
7. Conduct of Board of Studies.
8. Update of College website.
9. Coverage of syllabus & the conduct of Internal Assessment exams.
10. Any other matter with the permission of the chair.

Members Present

1. Mr. Ahmed Baig, Director, Anwarul Uloom Group of Institutions.
2. Dr. Mohammed Aijaz Khan Coordinator IQAC
3. Mrs. Nadeem Fatima COE & HoD Biotechnology
4. Dr. Syeda Sameena Aziz Vice – Principal & HoD Chemistry
5. Dr. A. Vijaya Govind (Sr. Faculty Commerce)
6. Mr. K. Felix HOD History
7. Mr. Israr Ahmed HOD CSE
8. Dr. Sadia Fatima HoD. Botany
9. Dr. Yasmeen Banu HoD Business Administration
10. Dr. Mohammed Salah Uddin HoD Mathematics
11. Mrs. Nazia Mohammedi HoD N&D
12. Dr. Abdul Mogni Siddiqui HOD Urdu
13. Mrs. Maliha Afshan HOD Zoology

14. Mr. Shamsuddin
15. Mr. Mahmood Sharief
16. Dr. Syed Safiullah Ghouri
17. Ms. Shaista Osmani
18. Prof. Haji Sajjad, Director Alumni

Minutes of the Meeting

The meeting commenced at 12.00 noon with welcome address by Director, Anwarul Uloom Group of Institutions and he emphasized on research projects and research publications in UGC CARE/ web of Science/ Scopus. He advised to HODS to introduce job oriented new programs and also go for the introduction of interdisciplinary and multi disciplinary courses .He also advised to IQAC to further strengthen the industry –academia coordination. The agenda items were taken up for discussion:

Agenda item 1: Regarding the steps and initiatives taken for the ensuing NAAC assessment, the IQAC Coordinator presented a brief report as gathered through the Academic Audit of the departments conducted by the IQAC. All the Departments were advised to excel in all academic aspects.

Agenda item 2: The time table and workload of the teaching staff in all departments was reviewed and Heads of Departments were advised to keep an academic dossier of the teaching faculty in the department and share their reviews with the authorities.

Agenda item 3: The Coordinator IQAC advised all HODs to maintain student progression (Placement & Higher education) record in the format communicated to the departments.

Agenda item 4: The purchase of books and journals department wise was ascertained and the HODs advised to purchase more books, wherever required.

Agenda item 5: The progress of research projects being taken up by the departments was reviewed. The Principal investigators gave the status report of their respective projects. HODs were advised to take up more research projects in the department.

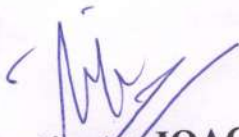
Agenda item 6: The requirements of new age equipments in the departments were reviewed and HODs advised to submit requirements, if any, immediately.

Agenda item 7: The conduct BOS as per UGC guidelines was reviewed and HODs advised to conduct the same as per rules.

Agenda item 8: HODs were instructed to update all relevant information pertaining to their respective departments on the college website on regular basis.

Agenda item 9: The syllabus coverage so far and the conduct of internal tests were reviewed and HODs advised to monitor it on regular basis.

The meeting concluded with vote of thanks.



Coordinator IQAC

COORDINATOR

**Internal Quality Assurance Cell
Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad.**



Principal

PRINCIPAL

**Anwarul Uloom College (Autonomous)
New Mallepally, Hyderabad-01.**