

ANWARUL ULOOM COLLEGE  
NEW MALLEPALLY, HYDERABAD – 1



NOTICE

Date: 8 /12/ 2018

A meeting of all HODs and the newly reconstituted IQAC is scheduled to be held at 12 noon on Monday, 10<sup>th</sup> December, 2018. Kindly make it convenient to attend the same.

Agenda of the meeting:

1. Information about reconstitution of IQAC and its duties and functions.
2. Preparation of PPT for ensuing Academic Council meetings.
3. Formation of various committees.
4. Activities schedule for the 2<sup>nd</sup>, 4<sup>th</sup>, and 6<sup>th</sup> semester.

  
Principal.



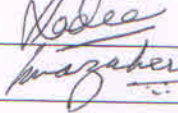

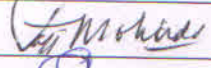
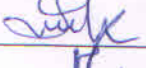


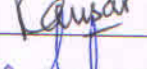



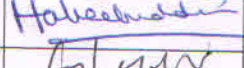


# ANWARUL ULOOM COLLEGE (AUTONOMOUS)

(Affiliated Osmania University)

Accredited by NAAC with 'A' Grade

New Mallepally, Hyderabad.

Following members attended IQAC Meeting held on December 10, 2018.

S.No.	Name	Designation	Signature
1	Mohd. Mazheruddin	Principal & IQAC Chairman	
1	Dr. Md. Aijaz Khan	Professor & IQAC Coordinator	
1	Dr. Syeda Sameena Aziz	HoD Chemistry & V.P	
2	Dr. A.Vijaya Govind	HoD Commerce	
3	Dr. Sadia Fatima	HoD Botany	
4	Dr. Mazaher Hussain	HoD Economics	
5	Dr. kausar Khan	HoD English	
6	Dr. Mir Sajjad Ali Khan	HoD, Physics & COE	
7	Dr. Sultana Begum	Placement Officer	
8	Mr. Siraj Basha	HoD BBA	
9	Mrs. Nadeem Fatima	HoD, Biotechnology	
10	Dr. Kausar Begum	HoD Arabic	
11	Mr. Salman Baig	HoD CSE	
12	Ms. Zoya Nourien	HoD Nutrition and Dietetics	
13	Mr. Ahmed Baig	Member from the Management	
14	Mr. Zafarullah Khan	Administrative Officer	
15	Mr. Mehmood Sharief	Account Officer	
16	Mr. Abdul Rasheed	Scholarship Officer	
17	Mr. Habeebuddin Ahmed	Admin Coordinator	
18	Dr. Syed Safiullah Ghorri	Local Society	
19	Mr. Haji Sajjad	Alumni	
20	Mr. Abdul Rehman	Student M.Com Course	
21	Dr. Sanaullah Qaseem	C.E.O., MashQ Integrated Solution	



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### **Minutes of the IQAC meeting held on December 10<sup>th</sup>, 2018.**

The meeting was convened to discuss the matters as mentioned in the agenda, held at 12:00 noon in the conference Hall of Anwarul Uloom College, New Mallepally, Hyderabad. Agenda items were discussed and the following resolutions were adopted.

#### **Agenda 1: IQAC – Criteria wise Committees**

It was resolved and approved to constitute criteria-wise committees. The criteria-wise committee consists of a convenor and members.

#### **Criterion -1: Curricular Aspects**

Dr. Syeda Sameena Aziz, HOD Chemistry and Vice Principal shall be the convenor of “Curricular Aspects” and other members are:

1. Ms. Bushra Fatima (HOD E- Commerce)
2. Ms. Zoya Noureen (HOD Nutrition and Dietetics)

#### **Criterion -2: Teaching, Learning and Evaluation**

Dr. Sultana Begum Associate Professor in Commerce shall be the convenor of “Teaching, Learning and Evaluation” and other members are:

1. Mr. Felix (Dy. Controller of Examinations)
2. Dr. Shobha Rani (Commerce Dept)
3. Anjum Fathima (Arabic Dept.)

### **Criterion -3: Research, Innovation and Extension**

Dr. A. Vijaya Govind HOD Commerce shall be the convenor of “Research, Innovation and Extension” and other members are:

1. Dr. Syeda Sameena Aziz HoD Chemistry & V.P.
2. Dr. Sadia Fatima HoD Botany

### **Criterion - 4: Infrastructure and Learning Resources**

1. Prof. Haji Sajjad (Convenor)
2. Mr. Habeebuddin Ahmed

### **Criterion – 5: Student Support and Progression**

1. Mr. Siraj Basha Mohammed HOD BBA (Convenor)
2. Cap. Syed Siddiq Hasan

### **Criterion – 6: Governance, Leadership and Management**

Mrs. Nadeem Fatima HOD Biotechnology shall be the convenor of “Governance, Leadership and Management” and other members are:

1. Mrs. Yasmeen Banu
2. Mr. Salman Baig

### **Criterion – 7: Institutional Values and Best Practices**

1. Dr. Sadia Fatima HOD Botany (Convenor)
2. Dr. Kausar Begum HOD Arabic

### **Agenda 2: Preparation of PPT for Academic council Meetings**

All HODs were requested to submit the required information to Mrs. Yasmeen Banu for preparation of PPTs for ensuing Academic Council Meetings

**Agenda 3: Formation of various committees as per UGC norms.**

It was resolved and approved to constitute the committees. Committees consist of a convener and other members. (List enclosed)

**Agenda – 4: Activities Schedule for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semesters**

All HODs were requested to make activities schedule for the ensuing even semesters and submit the same to IQAC Coordinator

**Agenda -5: Any other matter**

1. All HODs were requested to take up minor/major research projects, research consultancy by all departments.
2. All HODs were requested to submit students' feedback forms
3. All HODs were requested to conduct Guest lectures, Seminars and Workshops.
4. All HODs and faculty members are requested to publish their research papers in UGC approved Journals which is notified by UGC.
5. Dr. Sultana Begum raised the question about research publication fees and it was resolved and approved that management will reimburse the publication fee up to two papers only for each faculty member in an Academic year. In case of Scopus Indexed Journals 50% fee will be paid by the management.

Vote of thanks was delivered by Dr. A Vijaya Govond.



Signature  
IQAC Coordinator  
(Dr. Md Aijaz Khan)



Signature  
IQAC Chairman