Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ANWARUL ULOOM COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Mr. Mohd. Mazheruddin**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04023348242**
Mobile no.	**9395185147**
Registered Email	**audegreecollege@gmail.com**
Alternate Email	**auciqac2018@gmail.com**
Address	**11-3-918, New Mallepally**
City/Town	**Hyderabad**
State/UT	**Telangana**
Pincode	**500001**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**02-Aug-2017**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Md. Aijaz Khan**
Phone no/Alternate Phone no.	**040233442285**
Mobile no.	**9030681903**
Registered Email	**audegreecollege@gmail.com**
Alternate Email	**auciqac2018@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://anwarululoom.in/AQAR%20Reports.html

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://anwarululoom.in/academic-Calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.07**	**2017**	**19-Jul-2017**	**18-Jul-2022**

6. Date of Establishment of IQAC	**03-Aug-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day Faculty development programme on	**04-Sep-2019** **1**	**115**

Psychology based learning		
One day Faculty development programme on Recent Trends in Teaching and learning	12-Dec-2019 1	122
One day Faculty development programme on Mentoring System in Education	22-Feb-2020 1	125
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Introduced new programs 2. Quality week observed in all departments 3. Periodic meetings of staff to strengthen Academic and Support activities 4. Faculty development programs organized 5. Conducted Internal External Audit.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. Research laboratories will be further strengthen	10. Research laboratories strengthened with new age equipment.
9. Computer systems to be upgraded with latest hardware and software.	9. Upgraded computer systems with latest hardware and software provided
8. Space and facilities in the girl's common room to be increased.	8. Girl's common room provided with free sanitary pad Vending machine and drinking water.
7. More use of ICT and advanced learning system to be incorporated.	7. ICT and advanced learning system incorporated
6. Curriculum to be developed to increase employability.	6. Curriculum developed as per industry need
5. Academic & Administrative Audit	5. Academic & administrative Audit conducted
4. Faculty development programmes	4. Conducted three One day Faculty Development Programmes on Psychology based learning, Mentoring System and recent trends in teaching and learning
3. Introduction of B. Com. (Tax Procedures)	3. Introduced B. Com. (Tax Procedures) during the academic year 2019-20
2. Introduction of B. Com. (Sales and Advertisement)	2. Introduced B. Com. Sales & Advertisement during the academic year 2019-20
1. Introduction of B. Com. (Foreign Trade)	1. Introduced B. Com. Foreign Trade during the academic year 201920
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	22-Jun-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Sep-2019**
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The era of knowledge explosion and digital revolution has affected every aspect of life. Education branch has also been influenced. To make the institution visible globally and to provide easy access to information, Eadministration has been adopted and implemented as it promotes transparency and accountability. It is cost effective and easily useful to all the stake holders in day to day affairs. Management information system (MIS) is an integrated information system that works from a single platform and has centralized data base. It is used for decision making, coordination, control, analysis and visualization of information in an organization. Amtech Solutions is functioning on MIS. It covers the following modules: 1. Student admission: All admission related documents are digitally saved and categorization of students is possible MIS is used to maintain students' records and fee collection records, statements can be generated on daily basis. 2. Examinations: Hall tickets, fee collection record and results records maintained by using various modules of MIS 3. Bulk SMS Gateway: Students info care module is used to communicate with students, faculty, alumni and parents. 4. Announcements / Notices: all notices and announcement are communicated to staff and students through Students info care module and whatsApp. 5. Integrated Library Management System (LMS) gives access to and manages the resources in library and it increases library efficiency, save valuable time of researchers, faculty, and students that leads to a better educational experience for pupils and help to develop independent learning. Software is use full for generation of library report, Issue and return of books record etc. 6. Delnet is used for e learning resource for researchers, students and faculty members in the library. 7. Tally and EAT module of PFMS is used for financial transactions. 8. Leave Record: Software is use full to maintain leave record and salary certificate, bonafide certificate etc. can also be generated.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	401	GENERAL	25/04/2019
BCom	402	COMPUTERS	25/04/2019
BSc	445	B.Z.C.	22/04/2019
BSc	441	M.P.C.	15/04/2019
BSc	468	M.P.CS.	27/04/2019
BSc	474	M.E.CS	03/10/2019
BSc	464	N.Z.C.	08/04/2020
BSc	487	B.M.C	27/09/2019
BSc	497	CSE	30/09/2019
BSc	460	M.P.E	18/09/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Foreign Trade	01/07/2019	420	01/07/2019
BCom	Sales & Advertisement	01/07/2019	403	01/07/2019
BCom	Tax Procedures	01/07/2019	406	01/07/2019
MCom	Finance	01/08/2019	408	01/08/2019
MCom	Information system	01/08/2019	409	01/08/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Information System	01/08/2019
MCom	Finance	01/08/2019
BCom	Tax Procedures	01/07/2019
BCom	Sales & Advertisement	01/07/2019
BCom	Foreign Trade	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BSc	MEC	06/06/2019
BA	HPML	06/06/2019
BA	EPP	06/06/2019
MA	History	06/06/2019
MA	Economics	06/06/2019
MA	English	06/06/2019
MSc	Botany	06/06/2019
MSc	Chemistry	06/06/2019
MSc	Physics	06/06/2019
MSc	Mathematics	06/06/2019
MSc	Biotechnology	06/06/2019
MSc	Nutrition & dietetics	06/06/2019
MCom	NA	06/06/2019
MCom	Finance	06/06/2019
MCom	Information System	06/06/2019
BSc	BZC	06/06/2019
BSc	MPC	06/06/2019
BSc	MPCs	06/06/2019
BSc	NZC	06/06/2019
BSc	BMC	06/06/2019
BSc	CSE	06/06/2019
BSc	MPE	06/06/2019
BCom	General	06/06/2019
BCom	Computers	06/06/2019
BCom	E-Commerce	06/06/2019
BCom	Foreign Trade	06/06/2019
BCom	Sales & Advertisement	06/06/2019
BCom	Tax Procedures	06/06/2019
BBA	NA	06/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Clinical Bio chemistry	08/04/2019	18
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Botany	23

BSc	Biotechnology	34
MSc	Biotechnology	30
MSc	Nutrition & Dietetics	49
MCom	NA	31
BSc	CSE	36
BBA	NA	110
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College has a well-designed feedback system through which all stakeholders are involved in supporting the college through giving effective feedback based on which the department and the management take remedial actions. During the Alumni meet the formal feedback form are administrated and information is collected. The alumni also give their opinion through email, telephone calls, during their unplanned visits to the college. The Placement officer collects feedback regularly after every placement event from the HR personal of the recruiting company. The feedback is given on the performance at the interviews and post-selection. This helps the college to train the students in required skills and it helps the management to understand the level of the students. All industry representatives are members of the academic bodies like BOS, Academic Council, etc., where their suggestions, opinions, recommendations go a long way in making the curriculum industry-relevant and student employable. The NSS volunteers of our college render services to the poor and downtrodden members of the society by visiting villages adopting them for development. During such visits feedback is taken from various members of the social bodies. Hence our college takes a very benevolent view and encourages our students in service-oriented attitude.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HPML	60	25	19
BA	EPP	60	85	61
BCom	General	420	665	482
BCom	Computer	620	715	508
BCom	E-Commerce	30	45	33

BSc	M.E.CS	60	85	65
BSc	M.P.CS	60	20	7
BSc	B.Z.C	60	77	60
BSc	CSE	60	85	69
BSc	B.M.C	60	65	46
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4234	489	145	12	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
157	133	11	12	12	15
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is an essential feature to render equitable service to all our students having varied background. Student-mentorship has the following aims: a. To enhance teacher-student contact hours b. To enhance students' academic performance and attendance c. To minimize student drop-out rates d. To identify and understand the status of slow learners and encourage advanced learners e. To render equitable service to students. The institute has followed the suggestion made by IQAC of college to introduce the mentoring system. The importance of integrating the system for enhancing students' performance is a common resolution adopted by a meeting of the teaching faculty. The system was promptly and effectively put into practice with a wide diversity in students in regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating hardships of those students who are vulnerable to drop-out from studies. The IQAC had taken the initiative of implementing the mentoring of students. Students are categorized based on the streams of studies and also according to their core subjects. They are divided into groups up to a maximum of 30. Each group is assigned to a teacher-mentor who would perform mentoring duties for the allotted group. A Mentoring Format with guidelines is prepared by the IQAC to ensure uniformity.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4723	157	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

157	157	14	14	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Moazam Ali Khan	Professor	Global India Friendship Society

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	405	VI	22/03/2020	21/11/2020
BCom	405	II IV	22/03/2020	22/01/2021
BCom	401	VI	22/03/2020	21/11/2020
BCom	401	II IV	22/03/2020	22/01/2021

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	5332	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://anwarululoom.in/Outcomes.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
464	BSc	NZC	55	51	93
487	BSc	BT.M.C	36	29	81
445	BSc	BZC	58	49	84
474	BSc	M.E.CS	57	46	81
468	BSc	M.P.CS	16	15	94
441	BSc	MPC	20	19	95
684	BBA	NA	114	93	82

411	BCom	E-Commerce	29	28	97
405	BCom	Computer Application	439	398	91
401	BCom	General	468	306	66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. Syeda Sameena Aziz
[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	Nill	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	AUC, Halai Maiman Jamat	480000	480000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0.0625

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Research Methodology in Commerce	Commerce	05/12/2019
International Conference on Business Education and its future – A Global perspective	Commerce	25/01/2020
Climate Change and Impacting, Emerging frontiers in Biological Sciences (CHIEF)"	Biotechnology	14/03/2020
Machine Learning Using Python	Computer Science CSE	12/02/2020
Full Stack Development	Computer Science CSE	18/02/2020
Data Science and Its Opportunities	Computer Science CSE	22/07/2020
Capital Awareness	Economics	09/01/2020
Secular tradition in Arabic Literature	Arabic	23/01/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	2	3.75
National	Commerce	4	3.5
International	Chemistry	6	2.25
International	CSE	1	2.25
International	Business Administration	3	3.00
National	Arabic	2	2.5
National	Biotechnology	3	2.5

| National | Botany | 2 | 3.25 |
| National | Zoology | 1 | 2.5 |

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
Urdu	2
English	1
Chemistry	1
Commerce	1

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	00	Nill

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluation of Stability of constants Fe (III) comlexes	Syeda Sameena Aziz, Bhagya Lakshmi	IOSR Journal of Applied Chemistry	2019	0	Department of Chemistry, Anwarul Uloom College	Nill

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	79	82	60	26
Presented papers	11	23	Nill	Nill

| Resource persons | 1 | 1 | Nill | Nill |

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Commerce	ALT Publications	Law Books Publishers Distributors	11500
Chemistry	Water Testing Potability	General public	2000
Biotechnology	Blood Grouping	General public	1500
Arabic	Translation	General public	3000
Urdu	Translation	Scholars of MANUU others	5000
Telugu	Translation	General public	3200
Mathematics	Data Analysis Services	Research scholars from various universities	7000
CSE	Software Hardware solutions	General public	3000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Youth Day	NCC, NSS	15	150
Army Day	NCC	5	200
International Day of Education	NCC, NSS, All Departments	70	500

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

Rural Entrepreneurship Development	Member of National Rural Entrepreneurship Mission	Mahatma Gandhi National Council of Rural Education, Ministry of Education, Government of India	50
Police Training	Recognition	Police Department	400
Literary Activity	Award	NMDC	1
Vigilance Awareness week	Award (Certificate Cash)	NMDC	1
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 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swacch Bharat	NCC, NSS	Clean Green	22	500
Telangana ku Haritha Haram	NCC, NSS	Plantation of Trees	45	145
World AIDS Day	NCC, NSS	AIDS Awareness	50	250
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Learning and Development	Commerce Dept. and Students	0	365
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 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Skill Development	TASK	06/06/2019	05/06/2020	200
Training	Internship	Gleneagle Global Hospital	01/02/2020	31/03/2020	60
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 3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
ACCA	**02/03/2020**	**ACCA course**	**Nill**
Apollo Hospital, Jubilee Hills, Hyderabad	**24/10/2019**	**Training on Basics of Life Support**	**350**
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
63260000	**62265135**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	**Newly Added**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Newgenlib	**Fully**	**2.1.1**	**2016**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**80337**	**4663368**	**163**	**87000**	**80500**	**4750368**
Reference Books	**3200**	**86970**	**10**	**882**	**3210**	**87852**
e-Books	**93000**	**13570**	**Nill**	**Nill**	**93000**	**13570**
Journals	**38**	**38600**	**Nill**	**Nill**	**38**	**38600**
e-Journals	**12000**	**13750**	**Nill**	**Nill**	**12000**	**13750**
Digital Database	**1**	**13570**	**Nill**	**Nill**	**1**	**13570**
CD & Video	**15000**	**13570**	**Nill**	**Nill**	**15000**	**13570**
			View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**Nill**

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	320	4	3	3	5	1	23	100	2
Added	10	0	0	0	0	0	0	100	0
Total	330	4	3	3	5	1	23	200	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10850000	8067038	2628640	2139844

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The management is progressive, development oriented, and innovative in its approach. It provides, maintains, and expands teaching-learning resources, student support facilities, and assists in physical and technological expansion and up-gradation of infrastructure with necessary budget allocation. In administration, accounts, exams, admission wings of the college, various modules of e-governance are being implemented and updated regularly from time to time. In accordance with the guidelines of statutory bodies, standard operating procedures, rules and regulations are codified for different wings of the college for smooth functioning and delivery of results in the organization. Teaching and learning are updated regularly as per employment and industry needs. Regular meetings of HODs and feedbacks are obtained from the stakeholders and omissions and commissions are rectified. Best practices adopted in one department are extended to all other departments for implementation. Libraries, laboratories, E-development, etc. are regularly updated with latest books, e-resources and equipment with provision of sufficient budget. Management is supporting the faculty and the students by way of providing seed money for research, publications of papers, towards project, and for organizing extension activities. To look after the building maintenance and supervising the house keeping staff, full time engineer and caretaker has been appointed. For maintaining and upkeep of the computers, college has entered into AMC with the reputed firms. Each wing of the college is headed by the senior member and he is assisted with supporting staff to deliver the

results. Sports wing is headed by Prof. and assisted by qualified physical director with sufficient budget, equipment, and talent at the disposal to give results. In various committees of college students, parents, and alumni are represented and their suggestions are considered by the authorities. The stakeholders are real participants in the developmental activities of the college. Regular internal and administrative audit of all the departments are conducted and shortcomings if any are communicated to the concerned for rectification. Full time IQAC regularly updates and monitors the quality parameters of each department and of each faculty member. In this regard, faculty appraisal reports are obtained on regular basis by the IQAC and their performance status are communicated to the concerned for improvement. There is separate foreign student cell which functions as a single window forum for all the international students. In short, the college functions as a single unit and provides innovative student facilities on various aspects that lead to all round development of the students. The college ensures that the resources available with the college are utilized to the best possible extent with the best possible results, with zero tolerance to the wastage of energy, time, and resources.

https://anwarululoom.in/pandp.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees Concession	198	2964574
Financial Support from Other Sources			
a) National	Post Matric Scholarships scheme for Minorities	400	2400000
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	12/06/2019	1275	AUC
Remedial coaching	06/06/2019	170	AUC
Bridge Courses	06/06/2019	150	AUC
Meditation	06/06/2019	250	AUC
Yoga	06/06/2019	250	AUC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passedin	Number of studentsp placed

		competitive examination	career counseling activities	the comp. exam	
2019	Public Service Commission competitive Examination	250	600	Nill	150
2019	NET/SET Coaching Classes	40	Nill	1	Nill
			View File		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Amazon India Ltd	43	11	Just Dial	10	3
			View File		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	200	B.Com.	Commerce	AUC, AUCBM Other colleges	M.Com MBA
2020	100	BBA	Business Administration	AUCBM & Other colleges	MBA
2020	80	B.Sc.	Dept. of Sciences	AUC, AUCOP, AUCE & Other Colleges	M.Sc., B. Pharm., B.Ed. etc.
2020	25	BA	Dept. of Arts	AUC & Other Colleges	MA., B.Ed.
			View File		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Kavi Sammelan	College Level	400
Three days cultural Festival	College leve	500
Field trip to Nehru zoological Park	College level	50
Food Fest	College Level	600
Excursion of staff	College Level	150
Womens Day	College level	500
Nawab Shah Alam Khan All India Mushaira	National Level	10000
Carrom	College Level	150
Chess	College Level	130
Musical Chair	College Level	40

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Bronze	International	1	Nill	106219408028	Md Azhar Shareef
2020	Silver	International	1	Nill	106218401225	Zafar Mohiuddin
2020	Bronze	International	1	Nill	106217401547	Md. Asaduddin
2020	Silver	International	1	Nill	106218401848	Aftab Ahmed Osama
2020	Runner up	International	1	Nill	106217401555	Shaik Umair
2020	Silver	International	1	Nill	106218402751	Mohd Sufiyan

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has active and dynamic student body. The policy of the institution is to promote participative management in the organization, the objective of a student body is to promote discipline and also to promote mutual democratic outlook and spirit of oneness among the students and to promote social harmony among all students. Another purpose of the body is to inculcate leadership

qualities among students and make them self reliant and responsible citizens. The student body acts as a voice for students and act as bridge between students and the administration. The student ventilates their grievance, problems in regard to academic administrative issues through this body. The student body keeps the administration activated which in turn improves the quality of academic and administration in the institution. In most of the academic and administrative bodies of the institution students are nominated as members few of the prominent bodies are anti ragging committee, sports committee, NSS committee, Alumni committee, anti sexual harassment committee, library committee and annual magazine committee. The contribution of student body in academic and administration is of prime importance they discharge the following functions. 1. Coordinates in day to day academic activities. 2. Coordinate in communicating the information between students and teaching faculty. 3. Coordinate in inviting external guest speakers and organizing seminars, workshops. 4. Coordinate in arraigning industrial visit. Beside this the institution also takes the help of the body in organizing the following activities 1. Debates, lectures. 2. Cultural contest 3. Indoor outdoor games 4. Publication of magazine 5. Social service and relief activities 6. Tours and excursions

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1. The college has a registered alumni association and luminaries of this college have made a tremendous impact on the world and India. 2. This is unparalleled through their contribution in the field of academics, politics, administration, social service, literature etc. 3. Alumni are a part of academics and administrative decision-making 4. They are institutional ambassadors in a carrier guidance programme, job placement, internship, field visits sports, and mentoring programme of this college. 5. The college considers alumni as sources of strength, support and sustenance in its attempt of development, promotion, innovation and institution building. 6. The alumni givebacks to the college the appreciation and development the college has provided them and helps them stay connected with the college community to reap social and emotional benefits. 7. The college looks at alumni as partners, and as a link with silken threads of attachment between the old students and the institution. 8. Alumni are also sponsors of many cultural and outreach programmes and extended to give books and financial help too, few deserving underprivileged students of this college. 9. The policy of leveraging the alumni community is a win - win situation for both the institution and the alumni as both are beneficiaries with a symbiotic relationship. 10. Valuable inputs of alumni backed with valuable experience has contributed in curriculum designing and enrichment of flexible and employable courses.

5.4.2 – No. of registered Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

2/3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Following are the examples of decentralization and participative management: Statutory committees: statutory committees such as Governing body, the Academic council, the Finance committee, and The Board of studies have a representation of all stakeholders. 2. Plan of action is drawn at the beginning of the Academic year by the principal coordination with IQAC and approval is taken obtained from by the governing body for implementation during the AY. 3. Principal acts as a channel of communication between staff and management he provides necessary feedback to the management on various aspects for development and growth of change and correction in policies based on the day-to-day experiences functioning of the college. 4. The principal is the academic and administrative head of the institution responsible for proper and effective execution and implementation of the policies. 5. The approved plan is of action is communicated through the principal to respective HOD'S and committees heads of the department and respective committees for implementation. 6. The principal with the assistance of the heads of the department is given free hand in formulating regulations towards implementing effective policy issues in teaching-learning and administration. 7. The committees are constituted as per norms of the authorities experts, women, and students are given due representation in the committees and their recommendation and their suggestions are given due consideration in formulating institutions policies. 8. Non Statutory Committees: Nonstatutory committees such as Planning and Evaluation Committee, Grievance Appeal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Extra-Curricular committees etc. 9. Internal and External administrative and academic audits are conducted by the experts to identify the weakness in the system and suggestions are made to strengthening the administrative and academic of the institution. 10. The Organization Setup is designed to Groom leadership and to Facilitate Functioning of Academic Curricular, Co-Curricular, and Extra-Curricular Activities and Events Conducted by Institution. 11. HOD's are autonomous independent to delegate powers and authorities to the staff members in certain routine aspects of teaching and learning. 12. Teaching and nonteaching staff and students are free and open to share and air grievances and talk openly on the quality aspects of teaching, learning, and administration. 13. The administrative and teaching structure of the institution is based on the principle of division of powers with accountability and transparency in processes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	• Library has been digitized. • reprographic facility available in the library • Braille software available in the library. • Ramps, rails and wheel chairs are available in the campus • Electronic article surveillance system to prevent pilferage and surveillance. • Wi-Fi enabled campus • Zoom, Gotomeeting and other online platforms are available for online classes, webinars etc. • Installation of digital

	display facility. • Library has institutional membership with Delnet for e journals and e books. • National and International reputed Journals and magazines are available for all streams and all subjects. • Cafeteria and stationery shop in the campus • Centralized reprographic facility available in the campus • Latest text books and reference books are added and student provided with computer. • Six English and Urdu newspapers are subscribed. • Smart boards classroom with projectors • OPAC is available for faculty students • New computers are added in the computer lab and Lab is fully equipped and air conditioned • Water reverse osmosis plant installed, rain water harvesting. • CC TV Cameras for monitoring the discipline are installed. • Bio metric attendance. • Upkeep of the campus – repairs and works are undertaken • All the Science Laboratories are upgraded with latest equipment. • News sports equipment are purchased. • Cafeteria established with espresso coffee machines. • Students are provided by study material e-learning resources.
Curriculum Development	Institution is an autonomous college it follows the curriculum designed by board of studies. The base for curriculum designing is the prescribed UCG model syllabus along with local requirements. Curriculum is designed keeping in view the institution vision, mission and core values of NAAC to meet the regional, national and global needs. Curriculum is design with adequate flexibility to include and effectively reflect the emerging concerns and expectation of the students, theoretical and practical aspects are included so as to provide a comprehensive understating for development of attributes expected in a student. Employability, innovation, research is ensured through curriculum. In curriculum development and enrichment industries, research body, civil society, the feedback obtained from the students, parents, subject expert, peers and alumni are also taken into consideration. Curriculum is revised as per needs and emerging trends in the market, career oriented subject are incorporated to make it socially relevant, research driven and

	knowledge intensive. In the beginning of the every session principal convenes a meeting of staff and lays down general principles for pursuing academic calendar and the broad principles on teaching, syllabus etc are determined in the meeting of faculty. The faculty members are given academic dairies to chalk out teaching plans for the term and for completing the syllabus with in stipulated time.
Teaching and Learning	In teaching and learning process there is shift from teacher centric to student centric pedagogy. Every programme of study is well structured and sequenced to acquire knowledge and skills. Link is established between theory and practice. Teaching methods includes lectures, demonstration, field based learning, use of text books and e learning resources, open ended project works and activities designed to promote development of subject specific skills. Internships and visit to fields' sites, industries and research facilities are also integral part of teaching and learning.
Examination and Evaluation	The institution follows the transparent process of examination and evaluation. Examination committee looks after entire process of examination. Mechanism of examination and evaluation is fully automated. Institution being autonomous collage follows its rules and regulation approved by the governing body of the institution. The information about examination schedules and related information are posted in advance on website and notice board of the institution. Orientation sessions were also held for the members involved in the examination and evaluation in order to conduct error free management of examinations special provisions are made for sitting and arrangement for scriber for the disable examinees. Examinations are conducted in two modes internal and external. Internal examination is through continuous internal assessment in the form of objective type questions, assignments and projects, etc. Internal examination is followed by external semester exams. Evaluation process follows SGPA and CGPA methods. Letter grade is introduced in place of marks evaluation of papers is done by two examiners

	student attendance is an essential element for appearing for internal and external exams. On the end of each examination, results are analyzed and feedback are also obtained from the stake holders for bringing changes / modification in the examination system and also in delivery mechanism of subjects.
Research and Development	1. Institution provides all support for research development 2. Financial incentives and funds are provided to staff for research 3. Research is monitor by the Research Committee 4. Centralized library with collection of physical and electronic subscription to journals, abundant bandwidth and internet facility are made available for researchers 5. Research methodology subjects and research projects are introduced at UG Level in all streams to inculcate the zeal for research among the staff and the students. 6. Innovation Cell with norms of government 7. Faculty members are motivated and encouraged to offer the expert services as resource persons, subject experts and chairpersons of various entities. 8. Faculty members are sent for various workshops and seminars to acquaint themselves about the latest trends and developments in their respective subjects. 9. College provides all support for research and development like sanctioning sabbatical leaves for research work and promote interdisciplinary research in the institution. 10 Several Projects funded by the Management. 11 Faculty Members are motivated to register for Ph.D. 12 More than Ten faculty members' registered for PhD program with various universities. 13 Few members have been awarded PhD degree this year. 14 Faculty members are encouraged to undertake research projects. 15 Some of the faculty members have contributed chapters of text books of the government. As a part of the research programmes. 16 Most of the Faculty Members are going for Research Publication in National International Journals.
Human Resource Management	Human resources are directed towards efficiency, competency through skill development, performance development to achieve the goal of smart and efficient

service to the stake holders. Following few activities are indicative of realizing this objective: 1. Management believes in decentralization and smart governance 2. All administrative and academic committees meet periodically for review and further development. 3. Job role and responsibilities are well defined. 4. Attendance and timings are maintained and monitored through the application of biometric attendance system with least human interface. 5. Capacity building programs for staff are regularly arranged. 6. College has well defined HR policy for staff it accords top priority for efficiency and avoidance of bureaucratic tendencies. 7. Mentorship system strengthens interpersonal relationship. 8. Maintain optimal Faculty - Student ratio. 9. Annual community lunches, cultural programs, stress management programs are conducted for both teaching and non teaching staff. 10. Quality in recruitment of human resources is by following systematic approach. 11. Strategies adopted for quality improvement in human resources yield good results. 12. Entire campus is Wi-Fi enabled and inter departmental and intra-departmental communication is carried out mostly in the online mode. 13. Faculties are provided with pecuniary and other incentive for furthering research atmosphere in the departments. 14. Faculty is motivated and encouraged to join refresher and orientation courses. 15. Financial assistance is provided for obtaining membership of professional bodies. 16. Performance appraisals are made from time to time, performance linked incentives were introduced and sanctioned. 17. Every year community lunch is hosted 18. Counselling is being done with professionals. 19. Every year community lunch is hosted 20. Various committees are constituted to monitor the discipline. 21. Disciplinary committees are constituted for corrective and reformative actions. 22. For stress management, anger management various programmes are conducted. 23. Women empowerment and women's study centre functions effectively. 24. Health centre is in place. Health service are extended to the nearby slums too 25. Various clubs

	are established like literacy and arts and science. 26. Internal Complaint Committee is constituted for female staff students.
Industry Interaction / Collaboration	Industry academic interaction on regular basis. Industrial and field trips are organized on regular basis so that students get interaction with industry experts and get acquainted with the real life experience. 1. Guest lectures by the experts from industry are arranged for the benefit of faculty and students. 2. Research projects are encourage to be taken with consultation with managers 3. Internship and placement guidance is provided to the students through the placement cell. 4. Suggestions and feedback collected from the industry experts for designing of syllabus and BOS has one expert from the industry.
Admission of Students	College has constituted admission committee to formulate the general policy of admission with the approval of Management and in consistent with the admission rules of the university and Government. Admission committee prepare list on the basis of merit and publish the selection list of students for admission, fix the last date of admission and ensure transparency and integrity in the admission process. College being a minority institution also caters to socially and economically backward section of our society in admitting them to the extent possible. Fee concessions are provided to deserving under privileged, meritorious students participated and obtained medals in national and international sports events.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College Maintain website that acts as a portal to view updated information. The planning and development committee and IQAC take care of planning and development under the supervision of management. At the beginning of the year, the academic calendar is prepared on the academic side and a plan of action and budget are ready on the administrative side.
Administration	Administration is fully automated with administrative software viz.

	Amtech, Linksys and E. Soft Arrow. Biometric attendance for staff and student administrative software is used for recording and maintaining data. There is electronic dissemination of information through SMS packages, paperless office management E. Procurement of equipment. CCTV surveillance for security purpose.
Finance and Accounts	Staff has undergone training on Public Finance Management System organised by the UGC and college has adopted PFMS. Maintenance of College account is through accounting software for all financial transactions.
Student Admission and Support	Student data is maintained online. Student administrative software viz. Infocare and Amtech is used for recording and maintaining data.
Examination	Examination process is fully automated with software viz. Amtech, Linksys and E. Soft Arrow.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Md. Aijaz Khan	Two Day National Workshop on Quality Enhancement Measures in Higher, Technical, Professional and Management Education with a Special Focus on NIRF Ranking.	Nil	5000
2020	Dr. Syed Salahuddin	Nil	The Indian Mathematical Society	500
2020	Afsar Ali Khalique	Nil	Indian Physics Association	500
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Psychology Based Learning	NA	04/09/2019	04/09/2019	120	Nill
2019	Recent Trends in Teaching and Learning	NA	12/12/2019	12/12/2019	115	Nill
2020	Mentoring System in Education	NA	22/02/2020	22/02/2020	117	Nill
2019	NA	Computer Training- on Excel	21/09/2019	21/09/2019	Nill	20
2019	NA	Refresher training on Financial Administrative Aspects	14/12/2019	14/12/2019	Nill	20
2020	NA	Training on First Aid and Disaster Management	11/02/2020	11/02/2020	Nill	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
The use of the ICT in Support of Language Teaching and Learning	1	08/05/2020	20/05/2020	13
Biopython	2	27/04/2020	02/05/2020	6
Creation of Google sites	1	26/05/2020	26/05/2020	1

and OER					
Machine Learning Its Applications	1	04/05/2020	12/05/2020	8

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
157	157	80	80

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Paid leave of Covid infected staff, obsequies charges, Medical loan, free education to employee's children. Maternity one month leave paternity 15 days leave, cultural sports events for staff and picnics for staff members	EPF, Paid leave of Covid infected staff, obsequies charges, Medical loan, free education to employee's children. Maternity one month leave paternity 15 days leave, cultural sports events for staff and picnics for staff members	The college management extends fee concession to deserving students every year. Free distribution of Sanitary Pads through vending machine for girls available in the campus, girl's common room, health check up camps for women, on call Dr. facility. For students, First Aid Box available in all the department for students, Psychological counseling through Psychiatrist, Placement and career guidance and soft skill programmes etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial health of the institution reflects efficiency of the institution. Accountability, transparency and control are the guiding principle of financial management. Policy of the institution is to maintain utmost integrity in financial transactions through use of latest technology as too. Financial resources are scares therefore optimum utilization of this resources to draw maximum benefits are integral part of financial planning. The mechanism use to monitor effectively use of financial resources as follows: 1. At the beginning of the year budget is prepare and based on demand and need amount are allocated under different heads by the management. 2. The expenses incurred are monitored by the accounts department as per allocation of budget To ensure financial compliance institution has established mechanism for conducting internal and external audit of financial transactions. Internal Audit: it is conducted half yearly by internal financial audit committee if the institutions all bills and vouchers verified by the committee if any discrepancy found it is brought notice of principal for rectification and steps are taken to pluck the loopholes in the system. External Audit: Accounts of the college audited by chartered accountant to ensure that all payments are duly authorized. After the audit report send to the management for review. The audited statements are duly signed by the authorities and chartered accountant. Any omission and commission pointed out by the auditor corrected immediately and steps are taken to avoid

recurrence of such errors in future. All the processes adopted by the institution exhibit transparency in financial matters and adherence to financial discipline to avoid misappropriation of funds and property of institutions all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA

No file uploaded.

6.4.3 – Total corpus fund generated

5000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Inspection Team	Yes	IQAC
Administrative	Yes	Inspection Team	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent –teachers meeting 2. Feedback from Parents for syllabus review and academic planning 3. Parent Teacher Association 4. Orientation programmes

6.5.3 – Development programmes for support staff (at least three)

1. Training and Development Programmes 2. Orientation Programme 3. Counselling 4. Cultural events

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduced PG, UG and Diploma Programmes: B.Com. (Foreign Trade) B.Com. Sales and advertisement B. Com. Tax Procedure M.Com. (Finance) M.Com. (Information system) Diploma in Clinical Biochemsitry 2. Observing quality week in all the departments to foster importance of quality in the teaching community. 3. Academic and Administrative Audit 4. More ICT Enabled Classrooms 5. Installation of CCTV Cameras for overall security of the college 6. computerization of All Departments 7. Strengthened Research Activities and consultancy. 8. Comprehensive feedback mechanism 9. Internal, External Academic and Administrative Audit 10. Constituted Research Advisory Committee 11. Outcome Based Education implemented in all departments 12. Observation of all Important Days

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day Faculty development programme on Psychology based learning	04/09/2019	04/09/2019	04/09/2019	115
2019	Computer Training on Excel	21/09/2019	21/09/2019	21/09/2019	20
2019	One day Faculty development programme on Recent Trends in Teaching and learning	12/12/2019	12/12/2019	12/12/2019	122
2019	Refresher training on Financial Ad ministrative Aspects	14/12/2019	14/12/2019	14/12/2019	20
2020	One day Faculty development programme on Mentoring System in Education	22/02/2020	22/02/2020	22/02/2020	125
2019	Session on Life support	24/10/2019	24/10/2019	24/10/2019	350
2019	Health Camp and Health profile of teaching and non teaching staff prepared	05/09/2019	05/09/2019	05/09/2019	400
2020	Session on ACCA Course	18/02/2020	18/02/2020	18/02/2020	500
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
International Womens Day	08/03/2020	08/03/2020	300	20
Gender sensitivity	14/02/2020	14/02/2020	140	80
Free health check up	05/09/2019	05/09/2019	200	150
Blood Donation Camp	05/09/2019	05/09/2019	200	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The College is declared as no tobacco zone. 2. Observation of vehicle free day in a month to ensure that College environment has low levels of Carbon emission and low pollution levels so that the campus is healthy for all. 3. The use of plastic bags is avoided in the campus and authority declared the entire campus as "No plastic zone." 4. The student and staff have planted several tree saplings during Haritha Haram programme. College has made campus Eco-friendly. 5. Conducted green audit annually. Energy Conservation: 1. Every department follows a policy of switching on power only when required and switching off when not in use. 2. Almost all the computer monitors and bulbs use LED, LCD or TFT types to ensure minimum usage of electricity. 3. Conducted annual energy audit. Water Harvesting: 1. Rain water harvesting project has been implemented in the College Since 2018, for watering plants in the Campus. Efforts for carbon neutrality: 2. Plantation of Trees Green Grass in the College, Large trees and shrubs are present in the Campus. The college has organizes Haritha Haram Programmes. Dept. of Botany, NSS and NCC wings of the College participate in planting saplings regularly. Hazardous waste management: 1. The College does not generate any hazardous waste in any manner and the college strives to generate minimal waste. Solid waste bin is used for disposal of broken glass and test tubes in Labs. E- waste management: 1. All damage non functional electronic materials is returned to the manufacturer, The College Administration collects the E- waste from individual department sends for recycling.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Provision for lift	Yes	20
Ramp/Rails	Yes	12
Braille Software/facilities	Yes	5
Rest Rooms	Yes	200
Scribes for examination	Yes	7
Special skill development for differently abled students	Yes	5
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/09/2019	1	Swacch Bharat Abhiyan	Cleanliness	200
2019	1	1	05/09/2019	1	Blood Donation Camp	Public Health	400
2019	1	1	12/10/2019	1	Beti Bachao Beti Padhao	Education and Gender equity	145
2019	1	1	19/10/2019	1	Haritha Haram Program	Plantation of tree	145
2020	1	1	09/01/2020	1	Science Fare for High School students	Compete in Science Technology	60
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Student Charter	12/02/2020	College has published student charter which is help to student regarding their rights and duties towards institution
Student calendar	04/03/2020	Value and moral classes conducted by the value education cell of the college. Awareness programmes on social evil conducted by the NCC NSS wing of the college. Gender equity programmes conducted by internal complain committee Environmental consciousness programs conducted by the Botany department regularly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Women's Day	08/03/2020	08/03/2021	500
Nutrition Day	07/11/2019	07/11/2019	350
Constitution Day	26/11/2019	26/11/2019	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Water harvesting 2. No smoking zone, No drugs, no pan chewing zone 3. Paperless governance 4. Plastic banned in the campus 5. Vermicomposting and Gardening 6. Energy Audit 7. Green Audit 8. No mobile zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. OBSERVATION OF QUALITY WEEK Context: Vision and Mission of the college is to provide quality based education through structured system and processes. Education institute is a system of interdependent process. People in the system cannot do better than the system itself. In this context system and atmosphere is created to nurture team, sensitize team on observing quality, diagnosed areas of problems improve quality and evolve quality benchmarks. Objectives: 1. The main objective is to sensitize the staff on the observance and implementation of quality in all curricular and non curricular activities to make them globally competent and smart. 2. Another objectives is to eliminate waste of human resource and to identify potential areas for quality improvement and innovation Practices: In the beginning of Academic year HOD department meetings is called to discuss and finalize the schedule of quality week in the departments. HODs are given responsibility to constitute departmental quality committees by involving faculty and students. The committee is assigned the task to sensitized students and teachers about quality in all areas of teaching, learning, student support services and administration using various means they are also responsible to examine the measures taken to improve quality by contemporary institutions. Innovative ideas generated during the quality week by the members are brainstormed and those ideas are submitted to the IQAC for institutionalizing them after taking approval of management. Impact of Practices: The impact of observing this practice is healthy and encouraging. The staff and students became quality conscious for college overall development and self improvement. Faculty has become open to new ideas and they became adoptable to change and they contribute many new practices in their department viz. Departmental Library Bank. Mindset of the faculty and students has been transformed. Resource: 1. Dedicated focused and mission oriented faculty who are perpetual learners. 2. Regular seminar etc. on quality related issues to reorient faculty members. 3. Administrative and academic reforms to facilitate change. 2. DECENTRALIZED AND PARTICIPATIVE MANAGEMENT Context: Vision and Mission of the college is to provide quality based education through structured system and processes. Education institute is a system of interdependent process. People in the system cannot do better than the system itself. In this context the practice of decentralization and participative management has been adopted involving stakeholders and partners in decision making this has enabled easy, fast and transparent decision making. It helped to diagnose the weaknesses of the system and the helped timely to improve quality of the system by plugging the loopholes. Objectives: 1. The objectives of this practice are to create quick and effective delivery mechanism to the stakeholders who are ultimate beneficiaries. 2. It has created sense of satisfaction and belongingness among the stakeholders. 3. It helped Stakeholders to take active interest and part in the development and support activities of the college. Practice: The Organization Setup is designed to Groom leadership and to Facilitate Functioning of Academic Curricular, Co-Curricular and Extra Curricular Activities and Events Conducted by Institution.

The administrative and teaching structure of the institution is based on the principle of division of powers with accountability and transparency in processes. The governing body is the highest policy making body of the institution. Vision, Mission and Objective of the Institution are the guiding principles of basic policy forming. The governing body is assisted by various statuary and non statuary committees. The committees are constituted as per norms of the authorities experts, women and students are given due representation in the committees and their recommendation and suggestions are given due consideration in formulating institutions policies. Principal is the academic and administrative head of the institution responsible for proper and effective execution and implementation of the policies. Principal act as channel of communication between staff and management he provides necessary feedback for change and correction in policies based on the day to day experiences. Open door policy is adapted by the principal. Teaching and non teaching staff and students are free and open to share and ventilate the grievances and talk openly on the quality aspects of teaching, learning and administration. Principal with the assistance of the heads of the department are given free hand in formulating regulations towards implementing effectively policy issues in teaching learning and administration. HOD's are autonomous they delegate powers and authorities to the staff members in certain routine aspects of teaching and learning. HOD's are accountable to the Principal in day to day functioning and also in implementation of policy. Plan of action is drawn at beginning of the year by IQAC and approval is taken by the governing body for implementation. The approved plan of action is communicated through principal to respective heads of department and respective committees for implementation. The quality issues of the institution are taken care by the IQAC. Internal and External administrative and academic audit are conducted by the experts to identify the weakness in the system and to the strengthen the administrative and academic of the institution. Following are the examples of decentralization and participative management: Statutory committees: statutory committees such as governing body, academic council, finance committee and Board of studies have representation of all stake holders Non Statutory Committees: non statutory committees such as Planning and Evaluation Committee, Grievance Appeal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Extra-Curricular committees etc. have representation of all stakeholders. Impact: 1. Stakeholders are involved in strategic planning and also functional planning. 2. Decision making became fast and efficient. 3. Less wastage of time and human resources. 4. Timely diagnosis of systemic and functional problems. 5. Speedy development 6. Less inter departmental and intra department conflicts and disputes. 7. Positive perception among the stakeholders towards college and management. Resources: 1. Administrative and academic reforms to facilitate change. 2. Dedicated focused and mission oriented faculty who are perpetual learners. 3. Regular seminar etc. to reorient faculty members.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://anwarululoom.in/bestpractice.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. It is an autonomous private affiliated college of Osmania University Hyderabad and accredited with 'A' grade by NAAC. It is the first college in the history of erstwhile Andhra Pradesh and Telangana to establish a college under Muslim Minority. About 20 of the Students are from first generation background. 2. The vision, priority and thrust area of institution is to inspire, guide,

educate the students for their holistic personality development whereby they become informed, skilled, and contribute their might for nation building. Emphasis is laid on creative thinking, scientific temper and the thirst for inquiry. Each student is advised to excel at least in one field of his liking and choice. Students are motivated to follow the principle of earn while you learn and do not become a financial burden on the family. One of distinctive feature of the students of this college is that they have an objective of finding a job in the Gulf countries. The reason being that one of their kith and kin are already working there and will help in finding a job there. Hence a large number of students get jobs in the gulf region and thus do not become a burden on local job market and do earn foreign exchange for the country. 3. Academic autonomy at the UG PG level: Academic autonomy at the UG PG level enables Anwar Uloom College to review and revise curriculum according to the needs of the stakeholders, innovative programs coupled with highly qualified faculty have enabled Anwarul Uloom College to achieve improved standards of teaching and learning. 4. Infrastructure: The College is located in the heart of the city of Hyderabad on a campus spreading over 3 acres. There are numerous blocks housing ICT enabled classrooms, laboratories with new age equipments, computer lab with latest software, Digital library and E- Learning Resources, Seminar halls with overhead projectors, Language Lab with latest software, Commerce Lab and ample parking space with a built p area of 11, 550 sq. mtrs. 5. Remedial Teaching for weak Students: Sufficient care is taken by way of remedial teaching for academically weak students. Many departments have organized remedial coaching for the students who need special care. Sometimes special classes are arranged during holidays. 6. Orientation and refresher courses: The teachers of the college are regularly deputed to orientation or refresher courses to update their knowledge. 7. NCC activities: The College has an active NCC unit with 200 boy and girl cadets. Rigorous training is given to the cadets of pass "B" and "C" certificate examination. NCC cadets also attend several prestigious camps, including Republic Day, National and Local parades and camps among others. 8. Games and Sports: Numerous games and sports activities are organized by the department of Physical Education. Our students have in the past participated in many games in inter college and inter university level tournaments and bagged many medals, particularly in cricket, football, volleyball, basketball, table tennis, chess etc.

Provide the weblink of the institution
https://anwarululoom.in/distinctive.html

8.Future Plans of Actions for Next Academic Year

1. Introduction of B.Sc. Animation 2. Induction program for students 3. Orientation and refresher training to teaching and non teaching staff 4. Submission data to AISHE 5. Registration for NIRF 6. Membership of professional bodies 7. Preparation of Almanac for the year 2020-2021 8. Dress for Non Teaching staff 9. Tapping more resources for conducting seminars and conferences for gaining more knowledge in the recent trends. 10. Faculty development Programmes 11. More collaborations, linkages, and MOUs with industry and academia. 12. Formation of Students clubs 13. Seminars on the emerging areas of Digital Marketing, Green Marketing, Social Media Marketing, Crypto currency, Block Chain, Design Thinking, HR Analytics, Corporate Governance, Executive Compensation and Internet of Things, amongst several other contemporary areas. 14. Introduction of employable PG diploma, Diploma and certificate courses. 15. Enhance usage of E-Content in teaching and learning. 16. Strengthen of entrepreneurship Cell 17. Strengthen of teaching, learning and student support services 18. More focus on experiential learning with field visits. 19. Deputation of faculty to attend Refresher and Orientation programs organized by Academic Staff Colleges. 20. Webinar on NEP -2020. 21. Introduction of standardized mechanism for reporting to IQAC and develop a centralized depository of information. 22. Streamline online

teaching, create virtual labs, develop online courses, conduct online exams and expand the reach. 23. Conduct of statutory and non-statutory meeting and action taken reports 24. Performance appraisals of staff members 25. Conduct of periodic academic and administrative audit of all departments and follow-up action on the recommendation 26. Library audit, energy audit, water audit 27. Strengthening of consultancy and research activities 28. Strengthening of Mentoring system 29. Strengthening of English and commerce laboratory and other laboratories with latest equipments. 30. Observation of Quality Weeks.